



## THE INN AT THE LEAGUE

### Answers to Frequently Asked Questions

*Inn Guests are considered temporary members and have access to all Union League facilities, including areas marked "Members Only." The Inn Entrance is located at 1450 Sansom Street and is open 24/7.*

#### RESERVATIONS

Reservations can also be made 24 hours a day; please call 215-587-5570. Rates are subject to 7% sales tax. NO HOTEL OCCUPANCY TAX (which is an additional 8.2% in other Philadelphia hotels).

#### AMENITIES

- William Roam, ROAM soap and shampoo, in each bathroom
- Please call the front desk if you forgot the following: Toothpaste, toothbrush, razors, shaving cream or deodorant

#### ARRIVAL/DEPARTURE

- Check in: 3pm
  - Early check-ins will be accommodated as rooms become available
- Check out: Noon

#### BEDDING

- All beds have down filled pillows
- Non-allergenic, poly filled pillows are available upon request
- Beds are appointed with 100% cotton/300 thread count sheets and pillowcases as well as cotton chenille blankets and down comforters
- Rollaway cots and cribs available upon request
- Select suites have sleeper sofas, please request when making your reservation

#### BELLMAN SERVICE

- Bellman service is available, including to and from the Midtown Garage.

#### BREAKFAST (FULL)

- **Included with the room rate for up to 2 people per room** (additional guests are \$15.95 plus tax and gratuity)
- Served in the Founders Dining Room, located on the first floor
- Hours:

- Monday – Friday, 7am – 10am
- Saturday – Sunday, 8am – 11am
- Dress code:
  - Business casual (**no jeans/sneakers/shorts/t-shirts**)
  - On some holidays, breakfast is not served, but bagels/fruit/danish will be served in the 4<sup>th</sup> Floor Convenience Center.

### **3<sup>rd</sup> FLOOR BUSINESS CENTER** - Dress code applies in Business Center

- 16 personal computers, copy and fax machines, printer, WiFi

### **CABLE**

- Each room has an 80 channel cable package, including HBO

### **CELL PHONE POLICY**

- Cell phones, personal digital assistants, laptops, and other similar devices may only be used in the Business Center, hotel guest rooms, and private meeting rooms. The discreet use of cell phones is permitted, but discouraged, in the Old Café and the main hallways
- The use of speakerphones is prohibited, and all cell phone alerts must be silenced throughout the League house except in private rooms

### **CONCIERGE/GIFT SHOP**

- Located on the first floor next to the Business Center
- Hours of Operation:
  - Monday – Friday, 9am – 5pm
  - Saturday, 10am – 6pm

### **CONSERVATION PROGRAM**

- The League has a green option for guests staying multiple nights; the guidelines are posted in each guestroom

### **CONVENIENCE CENTER**

- No dress code in this area
- Located on the 4<sup>th</sup> floor, near room 425
- Soda/bottled water vending machine
- Provides complimentary:
  - Coffee/tea/hot chocolate, juice
  - Bagels/Danish in the morning
  - Yogurt, fresh fruit and light snacks available 24/7
  - Ice Machine

### **DRESS CODE**

- The League adheres to a strict dress code policy. The League requires a jacket be worn by men when dining in any of the restaurants. The exceptions to this policy are Breakfast Monday through Sunday and lunch on Saturday, which allow business casual.

- Business casual is defined as a collared shirt and slacks for men and appropriate attire for women. Jeans, denim wear, athletic attire, tee shirts, shorts, baseball caps, sneakers or tattered clothes are not permitted on the first or second floor of the League house (where the restaurants and meeting rooms are located).
- Guests staying at the Inn at the League may come and go as they are, to and from the guest room floors, by using the entrance on Sansom Street located on the ground floor (which is where the hotel lobby/front desk is located).

#### **DRIVING DIRECTIONS**

- See [www.unionleague.org](http://www.unionleague.org) for directions to the Midtown Garage, located at 1415 Sansom Street. Parking garage is open 24/7
- Parking rates are lower if charged to a guest room. Please have parking posted to your guest room account at check in

#### **FITNESS CENTER**

- Located on Ground Floor where Inn Lobby is located
- Hours of Operation:
  - Monday – Friday, 6am – 8Pm
  - Saturday, 8am – 5pm
  - Sunday, 9am – 5pm
- No charge for Inn guests
- T-shirts, shorts, socks available for use at no charge
- Equipment:
  - Cardio Machines
  - Resistance and free weight equipment
  - Saunas
  - Massage/personal training available by appointment
- Locker rooms are available for changing prior to check-in

#### **HANDICAP ACCESSIBILITY**

- Sansom Street entrance is wheelchair accessible
- Some guest rooms are handicap accessible, please request when making reservation

#### **INTERNET:**

- Wireless Internet is available in each guest room at no charge. The wireless internet password is “golfcourse”.

#### **NEWSPAPERS**

- USA Today is delivered to each guest room Monday – Friday. The Philadelphia Inquirer is available on weekends.
- A wider assortment of newspapers is available in the Business Center and in the Founders Dining Room where breakfast is served (located on the 1<sup>st</sup> Floor)

#### **ROOM SERVICE**

- Available Monday through Saturday 5:00-10:00pm

**SHIPPING ITEMS**

- Should you require an item to be shipped to you while staying at the Union League, please have it addressed to: *The Union League of Philadelphia*  
*1450 Sansom Street*  
*Philadelphia, PA 19102*
- ATTN: (your name and arrival date)

**SMOKING POLICY**

- All guest rooms are non-smoking. If you choose to smoke in your room, we will add a \$200 clean-up charge to your room folio.

**STORING VALUABLES**

- All rooms are appointed with a laptop sized safe and instructions for use

**TAXICABS AND LIMOUSINES**

- Please contact the front desk to schedule a pickup